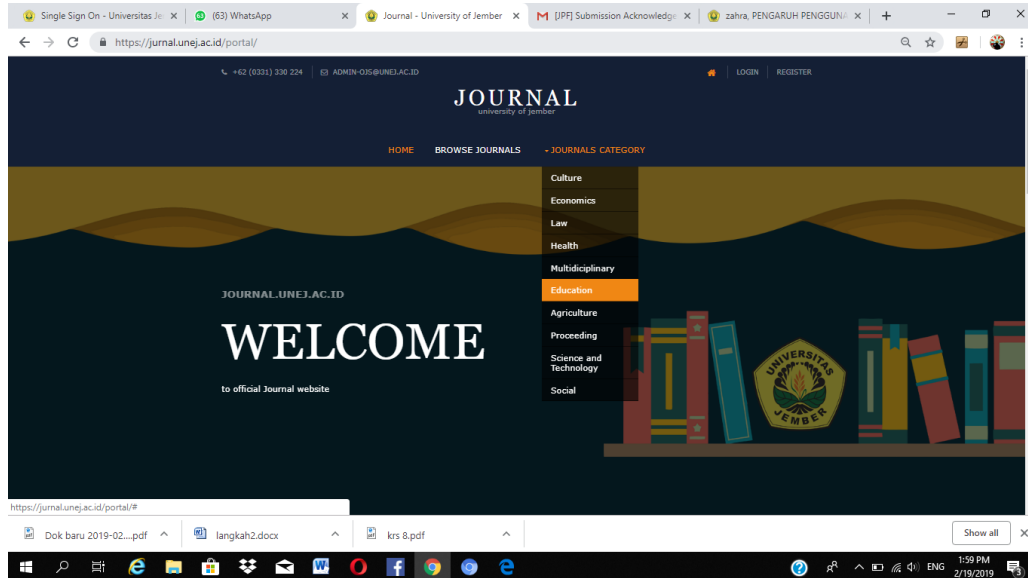
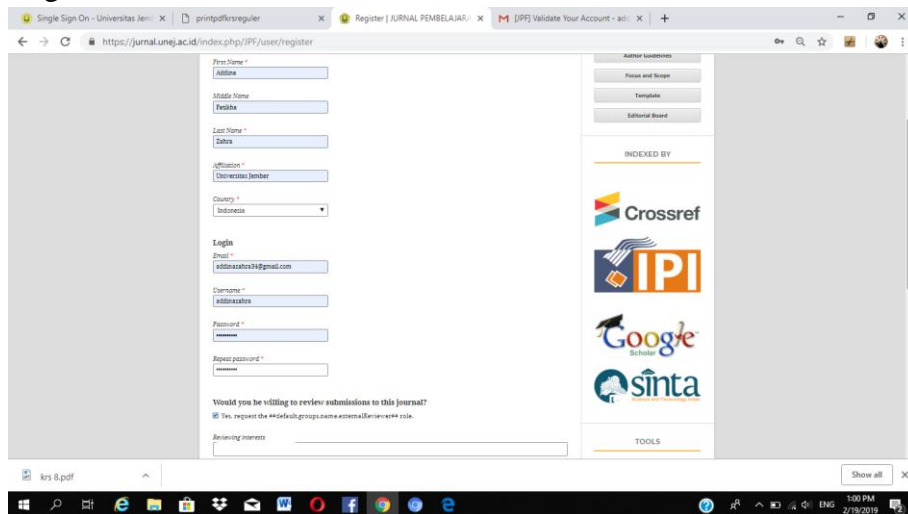


## TAHAPAN PENGUPLOADAN JURNAL PEMBELAJARAN FISIKA

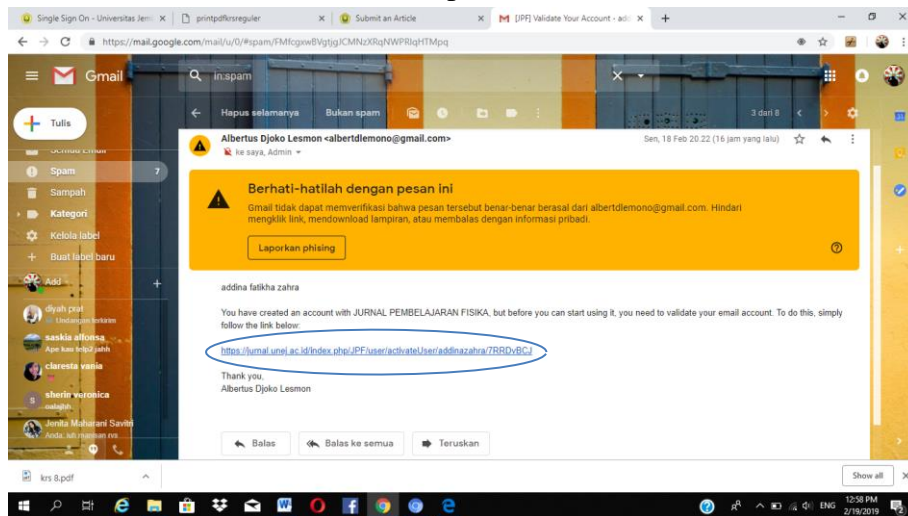
1. Buka website <https://jurnal.unej.ac.id>, dan pilih category education, pilih jurnal pembelajaran fisika



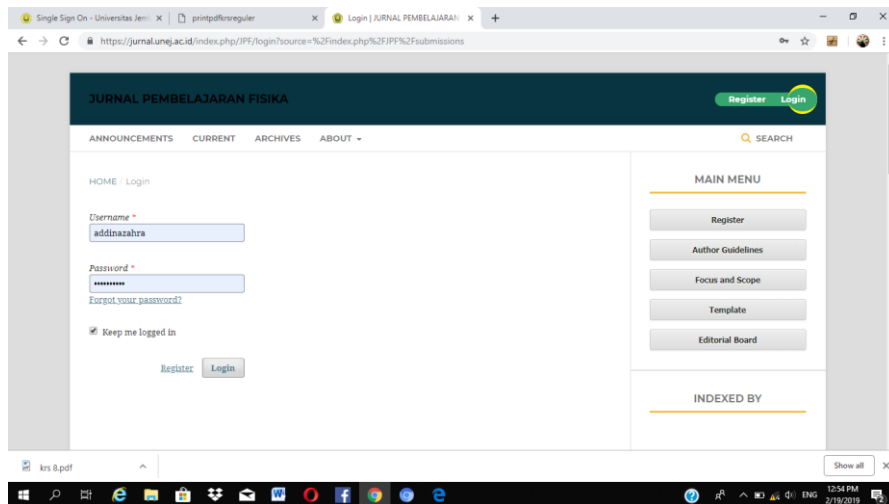
2. Registrasi akun JPF



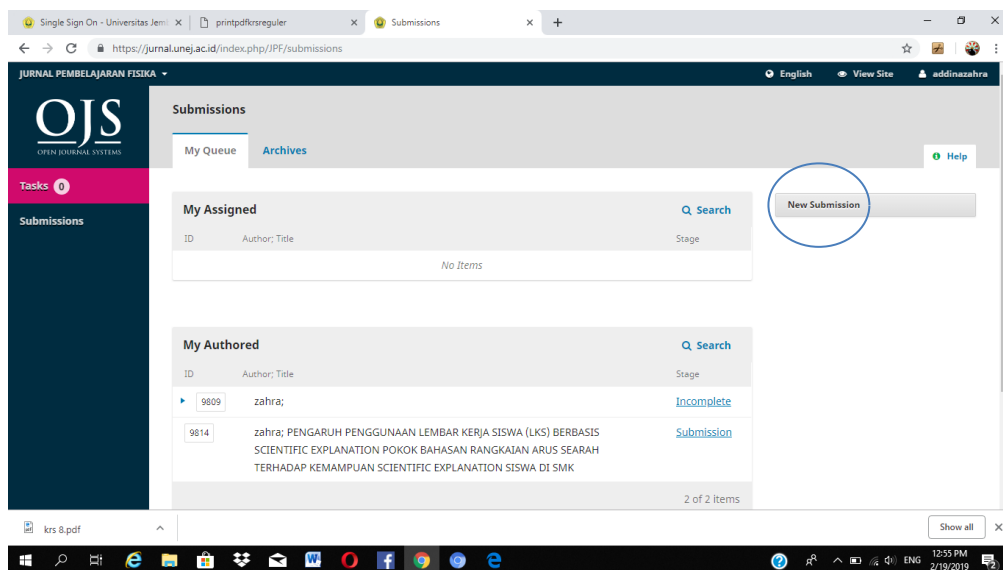
### 3. Verifikasi akun di Email (masuk spam)



### 4. Login di website <https://jurnal.unej.ac.id>, dengan username dan pasword yang sudah dibuat



### 5. New Submission



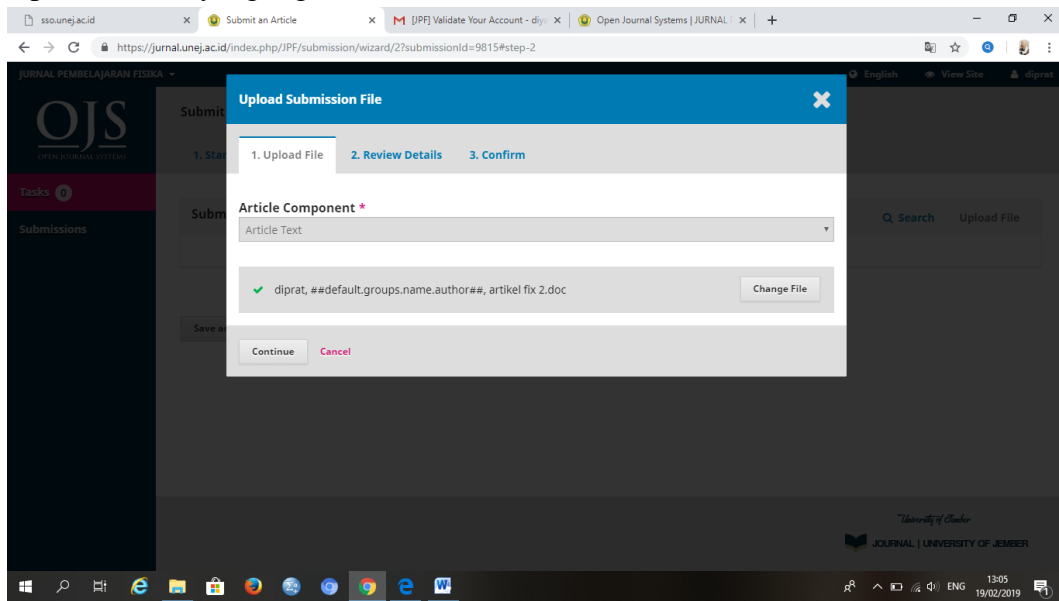
6. Tahap 1 start. Isi section, Ceklist semua point submission requirements , dan WAJIB menuliskan pesan untuk editor. Tekan oke

The screenshot shows the 'JURNAL PEMBELAJARAN FISIKA' submission wizard. The browser tabs include 'Single Sign On - Universitas Jember', 'printpdfksreguler', 'Submit an Article', and '[JPF] Validate Your Account - addina'. The URL is 'https://jurnal.unej.ac.id/index.php/JPF/submission/wizard'. The page has a dark blue sidebar with 'Tasks' and 'Submissions' sections. The main content area has a progress bar with steps: 1. Start, 2. Upload Submission, 3. Enter Metadata, 4. Confirmation, and 5. Next Steps. Under 'Section \*', a dropdown menu is set to 'Jurnal Pembelajaran Fisika'. Below this, 'Submission Requirements' are listed with several checked boxes. At the bottom, a 'Comments for the Editor' text area contains the message: 'Saya Addina Fatikha Zahra, saya ingin mendaftar JPF'. A 'Show all' button is at the bottom right. The Windows taskbar at the bottom shows the date as 2/19/2019.

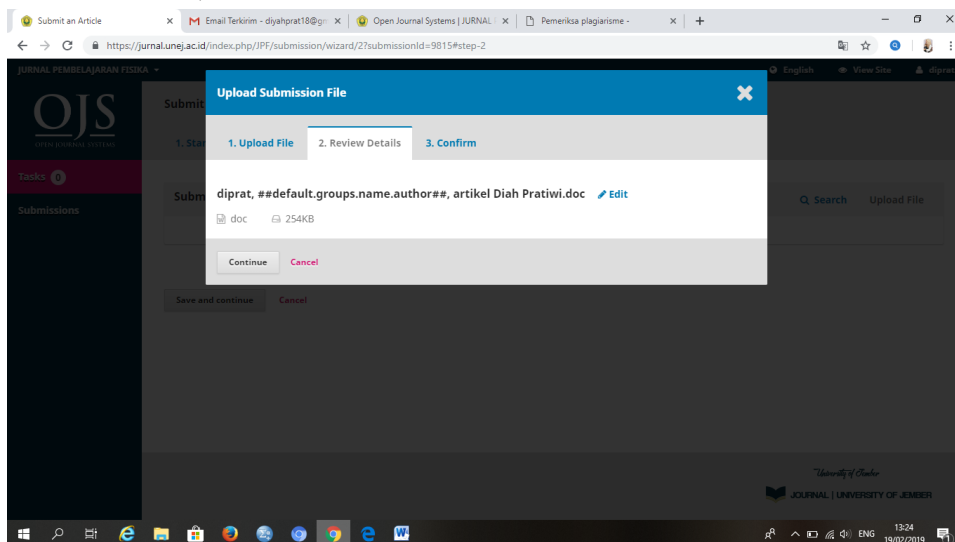
7. Tahap 2 upload submission file. Pilih jenis artikel, yaitu artikel text.

The screenshot shows the 'Upload Submission File' modal window. The browser tabs include 'ssu.unej.ac.id', 'Submit an Article', '[JPF] Validate Your Account - diji...', and 'Open Journal Systems | JURNAL'. The URL is 'https://jurnal.unej.ac.id/index.php/JPF/submission/wizard/?submissionId=9815#step-2'. The modal has a blue header and three steps: 1. Upload File, 2. Review Details, and 3. Confirm. Under 'Article Component \*', a dropdown menu is open, showing options: 'Select article component', 'Article Text' (highlighted), 'Research Instrument', 'Research Materials', 'Research Results', 'Transcripts', 'Data Analysis', 'Data Set', 'Source Texts', and 'Other'. The background shows the journal's sidebar and a search bar. The Windows taskbar at the bottom shows the date as 19/02/2019.

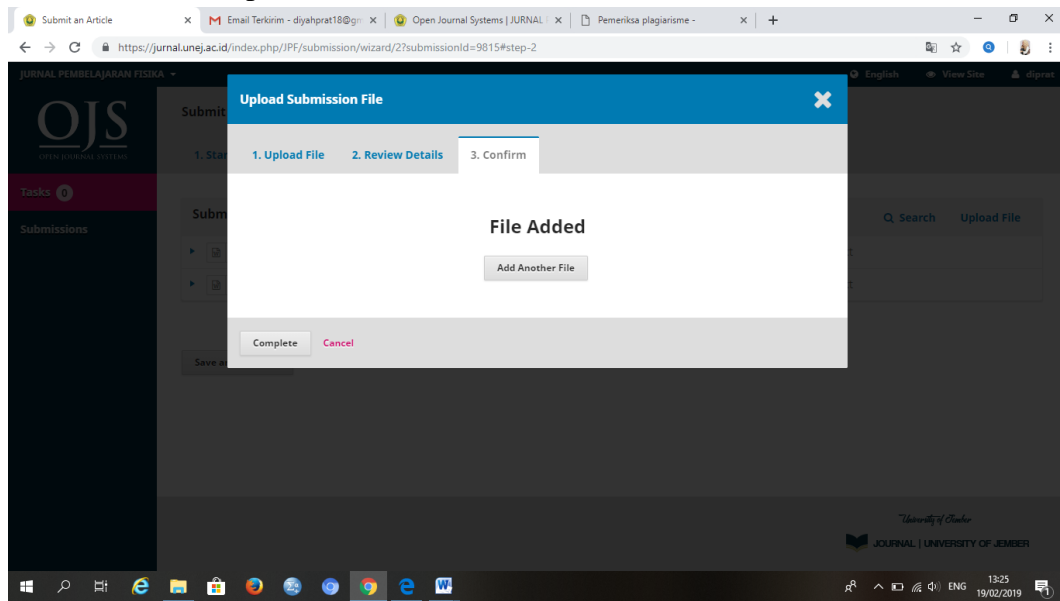
## 8. Upload artikel yang ingin dimasukkan ke JPF dalam format word



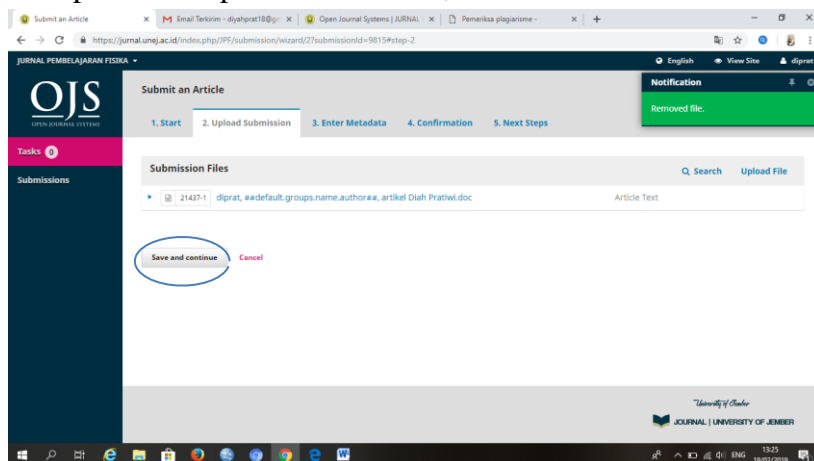
## 9. Review details, klik continue



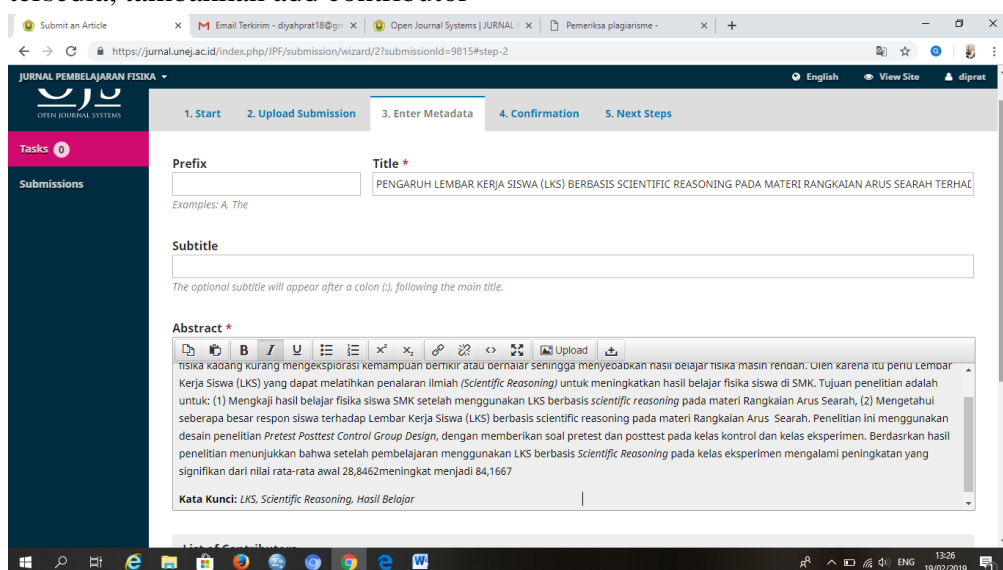
## 10. Confrim, klik complete



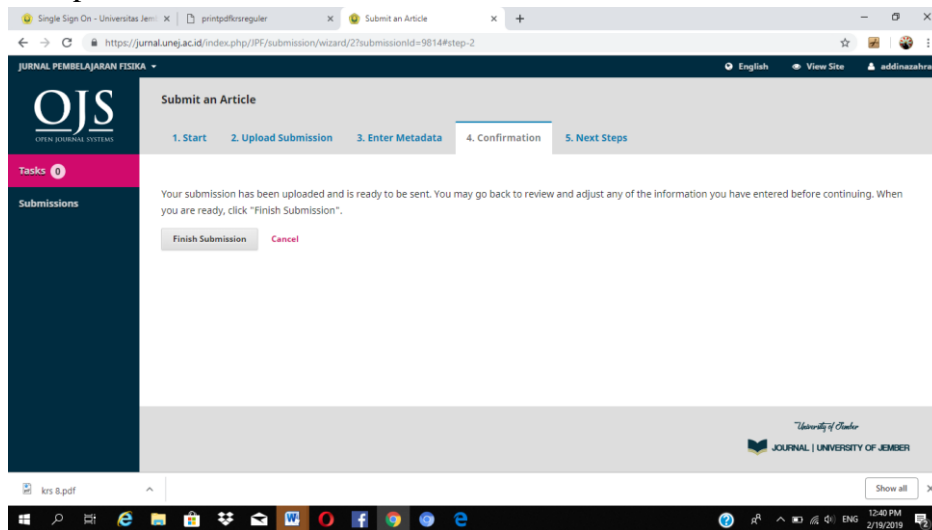
## 11. Tahap terakhir upload submission, klik save and continue



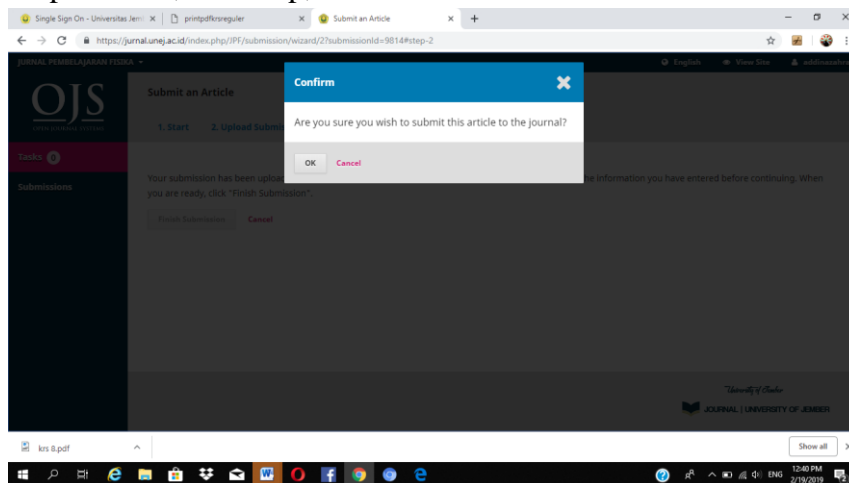
## 12. Tahap 3 enter metadata. Tulis ulang judul artikel, dan tulis abstrak artikel dikolom yang tersedia, tambahkan add contributor



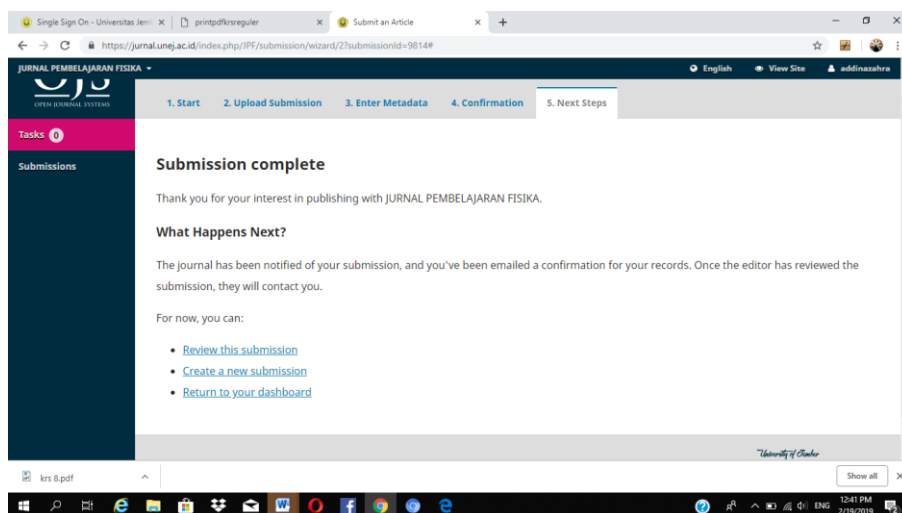
### 13. Tahap 4 confirmation, klik finish submission

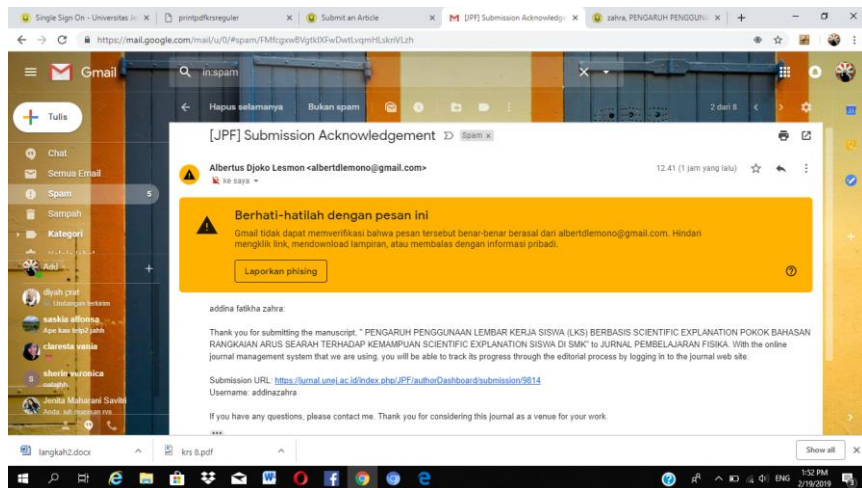


### 14. Step terakhir, next step, klik OK



### 15. Jika semua langkah sudah selesai, maka akan ada pemberitahuan di email





16. Setelah upload menghubungi tim jpf, Memantau email, dan menunggu hasil review.